

NOTIFICATION OF DECISIONS

1 APRIL 2017 TO 30 JUNE 2017

Date of Publication: 17th March 2017

SLOUGH BOROUGH COUNCIL

NOTIFICATION OF DECISIONS

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email catherine.meek@slough.gov.uk (no later than 15 calendar days before the meeting date listed).

What will you find in the Notice?

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

What is a Key Decision?

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

Who will make the Decision?

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- | | |
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| • Leader of the Council - Finance & Strategy | Councillor Munawar |
| • Education & Children's Services and Health & Social Care (& Deputy Leader) | Councillor Hussain |
| • Housing & Urban Renewal | Councillor Ajaib |
| • Environment and Leisure | Councillor Bal |
| • Regulation and Consumer Protection | Councillor Sohal |
| • Transport and Highways | Councillor Matloob |
| • Digital transformation & Customer Care | Councillor Sharif |

Where can you find a copy of the Notification of Decisions?

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at St Martin's Place, 51 Bath Road on weekdays between 9.00 a.m. and 4.45 p.m., from MyCouncil, Landmark Place, High Street, or Tel: (01753) 875120, email: catherine.meek@slough.gov.uk. Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

How can you have your say on Cabinet reports?

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

What about the Papers considered when the decision is made?

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

Can you attend the meeting at which the decision will be taken?

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

When will the decision come into force?

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

What about key decisions taken by officers?

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

Are there exceptions to the above arrangements?

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

For further information, contact Democratic Services on 01753 875120.

Cabinet - 18th April 2017

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><u>Finance Update</u></p> <p>To receive an update on the latest revenue and capital position; and to consider any write off requests, virements and any other financial decisions requiring Cabinet approval.</p>	F&S	All	All	Neil Wilcox, Assistant Director Finance & Audit Tel: 01753 875358	-	None		
<p><u>Slough Housing Strategy</u></p> <p>To consider the new Slough Housing Council, and if approved to recommend the document to full Council.</p>	H&U	All	All	Mike England, Interim Strategic Director Regeneration, Housing & Resources Tel: 01753 875301	-	None		
<p><u>HRA Business Plan 2016-46 Update</u></p> <p>To consider an update of the draft Housing Revenue Account (HRA) Business Plan 2016-46 in respect of consultation with the Residents Board and other residents groups and a review of the viability of the HRA Business Plan.</p>	H&U	All	All	Mike England, Interim Strategic Director Regeneration, Housing & Resources Tel: 01753 875301	NCS Scrutiny Panel	None		

Portfolio Key – F&S = Finance and Strategy, DT = Digital Transformation, E & L = Environment and Leisure, E & C = Education and Children, T & H = Transport & Highways, R & C = Regulation and Consumer Protection, H & S = Health and Social Care, H & U = Housing & Urban Renewal

Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<u>Small Sites Strategy Update General Fund Sites</u> To approve the granting of options over a number of General Fund sites for development as Private Rented Sector (PRS) schemes through Slough Urban Renewal (SUR).	H&U	All	Housing	David Martin, Principal Asset Manager Tel: 01753 875208	-	None		Yes, p3 LGA
<u>Trelawney Avenue Redevelopment Plan - Progress Report</u> To present a progress report to Cabinet relating to the redevelopment of the former Merry Makers site, Trelawney Avenue.	H&U	Langley Kedermister	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p3 LGA
<u>Strategic Acquisitions Board Update</u> To receive an update from the Strategic Acquisitions Board on progress and activity in the delivery of the strategy acquisition programme.	F&S	All	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p 3 LGA
<u>Approval of SUR Business Plan</u> To consider a report seeking approval of the annual Slough Urban Renewal Partnership Business Plan.	H&U	All	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p3 LGA
<u>School Places Plan</u> To consider a report seeking approval of the School Places Plan.	E&C	All	All	Tony Madden, Principal Asset Manager Tel: 01753 875739	-	None	√	Yes, p3 LGA

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<p><u>Commercialisation of services - proposals to form a trading partnership</u></p> <p>To consider proposals to form a partnership with other local authorities to increase the scope of our existing traded services and build resilience.</p>	R&C	All	All	Ginny de Haan, Head of Consumer Protection & Business Compliance Tel: 01753 477912	-	None	√	Yes, p3 LGA
<p><u>Heart of Slough North West Quadrant / William St Car Park Update Report</u></p> <p>Further to the Cabinet decisions of 5th September 2016, to receive an update and take further decisions in relation to the redevelopment of the North West Quadrant site in the Heart of Slough.</p>	H&U	All	All	David Martin, Principal Asset Manager Tel: 01753 875208	-	None	√	Yes, p3 LGA
<p><u>SEND Return of Services to the Council</u></p> <p>To consider a report on the future arrangements for the delivery of Special Educational Needs and Disability (SEND) services.</p>	E&C	All	All	Nicola Clemo, Chief Executive, SCST, Jo Moxon Tel: 01753 477321,	-	None	√	
<p><u>Reference from Audit & Corporate Governance Committee - Counter Fraud and Corruption Strategy</u></p> <p>To receive a recommendation from the Audit & Corporate Governance Committee to approve the Counter Fraud and Corruption Strategy.</p>	F&S	All	All	Shabana Kauser, Senior Democratic Services Officer, Tel: 01753 787503 Neil Wilcox, Assistant Director Finance & Audit Tel: 01753 875358	ACGC, 16/3/17	Report to ACGC, 16 th March 2017	√	

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<u>Environmental Services Procurement Update</u> To receive an update and take decisions in relation to the delivery of Environmental Services.	T&H	All	All	Nicholas Hannon, Environmental Strategy & Governance Manager Tel: 01753 875275	-	None	√	Yes, p3 LGA
<u>Contracts in Excess of £250,000 in 2017-18</u> To report those contracts in excess of £250k likely to be awarded in 2017-18.	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		
<u>References from Overview & Scrutiny</u> <i>To consider any recommendations from the Overview & Scrutiny Committee and Scrutiny Panels, including a reference in relation to the concept of a Business Improvement District for Slough town centre.</i>	DT	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Decisions.</i>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

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Italics – Performance/Monitoring Report

Cabinet - 19th June 2017

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><u>Cabinet Portfolios and Commissioner Responsibilities</u></p> <p>To receive a report confirming the Cabinet portfolios for 2017/18 and the responsible Commissioners.</p>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None	√	
<p><u>Provisional Financial and Performance Outturn 2016/17</u></p> <p>To consider the financial and performance outturn for the 2016-17 financial year.</p>	F&S	All	All	Neil Wilcox, Assistant Director Finance & Audit Tel: 01753 875358	-	None	√	
<p><u>Update on Slough Children's Services Trust</u></p> <p>To receive an update report on the work of Slough Children's Services Trust.</p>	E&C	All	All	Nicola Clemo, Chief Executive, SCST Tel: 01753 477321	-	None		
<p><u>Statutory Service Plans</u></p> <p>To recommend to Council the Statutory Service Plans (SSPs) in relation to Food Safety Service; Health and Safety Service; and Trading Standards Service in accordance with the requirements laid down by external agencies.</p>	R&C	All	All	Ginny de Haan, Head of Consumer Protection & Business Compliance Tel: 01753 477912	-	None	√	

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Italics – Performance/Monitoring Report

<p><u>Re:FIT Programme</u></p> <p>The programme will help SBC improve the energy performance of buildings to achieve substantial guaranteed annual cost savings. The project also contributes to the delivery of Outcome 7 in the Council's Five Year Plan, along with the targets set in the Carbon Management Plan 2015-2020.</p>	E&L	All	All	Jason Newman, Environmental Quality Team Manager Tel: 01753 875219	-	None		
<p><u>References from Overview & Scrutiny</u></p> <p><i>To consider any recommendations from the Overview & Scrutiny Committee and Scrutiny Panels.</i></p>	DT	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None	√	
<p><u>Notification of Forthcoming Decisions</u></p> <p><i>To endorse the published Notification of Decisions.</i></p>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None	√	

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